

**Georgia Institute of Technology  
Office of the Registrar  
Academic Renewal  
Application Checklist**

This checklist is intended to assist academic advisors and students in the process of determining eligibility for academic renewal. This is a rather complex policy that contains many conditions that should be reviewed and considered before an application is submitted.

Students request academic renewal through the petition to the faculty process.

Absent from Georgia Tech for three (3) calendar years or longer

To earn a degree, a student must meet the residency requirement (see below) after acquiring academic renewal status and at least 50% of work toward a degree must be completed after the granting of Academic Renewal status for a student to be eligible for honors at graduation.

XIII. Undergraduate Degrees B. Residency Rule-

No student may be considered a candidate for a degree unless the final thirty-six credit hours required for the degree are earned in residence at Georgia Tech and approved by the major school.)

Academic credit for previously completed coursework -- including transfer coursework -- will be retained only for courses in which an A, B, or C grade has been earned (note that courses in which a D grade was earned are not transferable). Applicability of retained credit to degree requirements will be determined by the degree requirements currently in effect at the time Academic Renewal status is conferred on the student. Specific institutional program regulations (the 10-year rule) must also be met.

A student can be granted Academic Renewal status only one time.

Transfer credit for any coursework taken during the Period of Absence shall be granted in accordance with the prevailing USG and institutional policies and procedures regarding the awarding of transfer credit.

All other academic rules and regulations apply, including academic standing.

There is a time limit for applying for academic renewal. If a student does not request Academic Renewal status at the time of re-enrollment after a three year or greater period of absence, the student may do so within three semesters of re-enrollment or within one calendar year, whichever comes first.

Reentry into any program is not automatic. Academic Renewal does not supersede other policies such as a required cumulative grade point average at Tech for admission into a new major. Some degree programs at Tech require a minimum grade point average for a change of major.

The granting of Academic Renewal does not supersede financial aid policies regarding Satisfactory Academic Progress.