

Please complete this form and return to the Office of the Registrar. Your Institute Approved Absence letter will be emailed to you as a PDF attachment or you may pick it up in Room 104 Tech Tower.

Please allow at least two days for us to review the request and produce the letter.

Name _____ GT ID _____

Email _____

Signature _____ Date: _____

Election _____	Date of Voting _____
Location where you will vote (City or County) _____	
Time of Day you intend to Vote _____	
Period of Time for the Excused Absence (note AM or PM) _____	

4.1.3 Student Voting Privileges

Students are encouraged to vote in all federal, state, and local elections. A student whose class schedule could otherwise prevent him or her from voting will be permitted an excused absence for the interval reasonably required for voting.

<https://www.usg.edu/policymanual/section4/C327/>

REGISTRAR USE ONLY

Reviewed by: _____

Approved (Date): _____

Denied (Date): _____

Notes: _____