

STUDENT INFORMATION

Student Name _____
 Last First Middle Initial

Student GTID _____
 Major School _____

Student Email _____
 Semester _____

COURSE INFORMATION

Course and CRN Number _____
 Ex. SUBJ 1101, CRN 81234

Current Grade Mode _____
 Pass/Fail or Letter Grade

New Grade Mode _____
 Pass/Fail or Letter Grade

Reason for Grade Mode _____

IMPORTANT RULES AND REGULATIONS FOR UNDERGRADUATE STUDENTS

*Only students who complete ninety-one or more hours toward a degree at Georgia Tech may use the entire maximum of 9 hours credit taken on pass/fail toward a bachelor's degree. For transfer students, second undergraduate degree student, and dual-degree students, the number of hours completed at Georgia Tech determines the maximum number of pass/fail hours allowed, according to the following schedule:

<u>Hours included in program of study</u>	<u>Hours allowed on pass/fail basis</u>
45 to 70 credit hours	3 credit hours
71 to 90 credit hours	6 credit hours
91 or more credit hours	9 credit hours

* The department or school offering a course determines the criteria for a passing grade and may restrict the pass/fail enrollment in any course it offers.

*Students are not permitted to change from pass/fail or letter to audit or vice versa.

Information regarding the Pass/Fail System and Grade Mode is located in Student Rules and Regulations

<http://www.catalog.gatech.edu/rules/10>

Student Signature _____ / _____ / _____

Major School _____

Major School Advisor Name _____ / _____ / _____

Major School Advisor Signature _____

Registrar's Office Signature _____ / _____ / _____